

4 April 1955

MEMORANDUM TO: Finance Division
FROM : Office of General Counsel
SUBJECT : General Counsel - Taxi Fund

1. This is to request that the petty cash fund now in the amount of \$15.00 be authorized to be increased to \$30.00 for the Branch Office of the Office of General Counsel, 1707 J Building, to provide for the reimbursement of employees of that office and the main office of General Counsel, 350 South Building, for official local transportation, as authorized in CIA Regulation [redacted]

2. [redacted] will be responsible for such funds and will make distribution only with the approval of [redacted] Assistant General Counsel, and will make monthly accounting to the Finance Division.

STAT
[redacted]
Assistant General Counsel

Attachment: Request for Advance

OGC/[redacted]

- 1 & 1 - Addressee
1 - PETTY CASH File
1 - OGC 350 South
1 - Chrono.